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**MINUTES OF THE REMOTE ANNUAL MEETING OF BRILL PARISH COUNCIL  
HELD ON TUESDAY 15<sup>th</sup> DECEMBER 2020 VIA ZOOM VIDEO CONFERENCING**

**Present Cllr Dickinson, Cllr Buggery, Cllr Fisher, Cllr Hamilton, Cllr Cadle, Cllr Turner and Cllr Rand (Buckinghamshire Council)**

- 020/206 To receive and accept the apologies for absence – Cllr Macpherson**
- 020/207 Any Declarations of Interest - None**
- 020/208 To approve the minutes of the previous meeting - Approved**
- 020/209.1 Planning**  
**20/04047/APP – BRILL 4 Spa Close Brill Buckinghamshire HP18 9RZ**  
**Raising of existing garage roof to provide two storey extension to create additional dwelling space on first floor, garage conversion on ground floor to create a gym and new storage area, new porch, staircase and internal alterations**  
**Garage roof line to high and needs to be at the same height as neighbouring properties – Action Clerk to check**
- 020/209.2 Decisions received - None**
- 020/209.3 Enforcement Issues - \*The Paddocks Oakley Road- Comments on Website**  
**Land opposite Pole Trees farm – Enforcement team to chase the application.**  
**Action Clerk to chase following site visit by the enforcement officer**  
**Action Clerk**
- 020/210.1 COVID 19 – Community help – Put an item in the Bernwode News and the Windmill Times asking for details of helpers and those requiring support.**  
**Cllr Rand reported an increase in Covid numbers from 117 – 148 per 100000**
- 020/210.2 Business continuity/ Risk assessment –  
Remove from agenda and revisit in 6 months**
- 020/211 Common/Parish Council Land**
- 020/211.1 The Walks – Tree planting has taken place and will be completed**

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soon.

Concern over an existing tree which will be reviewed again in the Spring

**020/211.2 Common Land registration – Cllr Turner presented the three quotes for consideration.**

**All decided to go for a Cautionary note which would alert the Parish Council to any boundary changes without going to a full evaluation of all property boundaries.**

**The survey provider has been determined and two further solicitor quotes are required. Action Cllr Hamilton**

**Common – Rural payments scheme – Cllr Turner has provided evidence that the ponds in question are still present. This information will be supplied for further consideration.**

**Action Clerk**

**020/211.3 Fence posts – Meeting deferred until after the 16<sup>th</sup> December due to current COVID restrictions Action Cllr Dickinson**

**020/211.4 Span Green – Maintenance work required which may involve clearing brambles to improve the access. Cllr Turner to seek assistance from a local farmer while adhering to the hedge maintenance plan. Action Cllr Turner**

**Cllr Hamilton formally thanked Cllr Turner for his continued work in all aspects of the common. This was unanimously recognised by all.**

**020/212 Parking – Cllr Dickinson intends to work closely with the Hall Committee to improve parking behind the village hall. The Committee have confirmed the drainage work which is due to take place.**

**He has also discussed EV points and will continue to look at ways of improving the carpark in conjunction with the hall committee.**

**Cllr Hamilton is keen to assist with external funding and pointed out that the Committee can explore funding opportunities as a charitable body too.**

**Cllr Dickinson will continue to bridge the relationship between the Parish Council and Hall Committee**

**Yellow lines – This was to be discussed at the ZOOM attended by Cllr Dickinson. Unfortunately there were issues that meant the requirement for a Traffic Regulation Order wasn't discussed.**

**The Cllrs were keen to find out more. Action Cllr Dickinson**

**Kerb repair on The Green falls under the jurisdiction of Bucks Council Highways but is not deemed a priority and no timescales have been given.**

**A separate quote for £280 has been sourced and is deemed reasonable. The reformed kerb stones will be secured at 600mm**

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intervals providing a safe, robust and aesthetically sound solution. The Cllrs all agreed to this expenditure in order to deliver a more immediate and necessary repair.

Action Cllr Turner to advise

020/213 Playground - Update from the funding committee – Cllr Hamilton advised that a donation of £5000 had been made by Boutell Bequest with a commitment to a further £15000 on reaching a £15000 target. The Parish Council will consider their donation in terms of amount and timings in order to maximise on any available match funding. The project is considerable, with circa £100000 required in total. It is expected to take 18 – 24 months and may be executed in two stages, taking on the toddler area and junior area respectively. An item will be included in the Windmill times providing an update and suitable contact details

020/214 \* To agree updates to the insurance schedule – Cllr Hamilton advised that a meeting with Brill Society – custodians of the windmill he learnt that the internal structure is the historic piece and couldn't be replaced. It is however worth considering damage liability to the external structure. The Clerk will provide the existing insurers details for consideration.

Action Cllr Hamilton and Clerk

020/215 \* To agree precept for 2021/2022  
Cllr Dickinson reminded all of the options to consider  
Keep the precept as is  
Inflationary rise  
Rise of agreed amount  
Cllr Hamilton felt that an inflationary rise in line with RPI should be adopted to cover all known and unknown rises post April. He was keen to protect the reserve as particularly now more than ever a number of essential and worthwhile projects depended on it. There was some discussion on the rate of inflation to use, CPI or RPI but it was generally felt that an RPI inflationary rate would provide more assurances to the budget and in turn the community as a whole. Cllr Hamilton proposed a rise in the precept of 2.5%, this was seconded by Cllr Turner and carried unanimously.  
The Precept will increase from £43400 to £44485

Action Clerk to advise

020/216 Windmill Times – To agree content and final sign off  
The content will include the cricket path colour choice.  
Two parishioners have agreed to proof read and the Clerk will provide the printers with the final copy ASAP and advise when it is available for distribution.

Action Clerk

020/217 Agree specification and price to supply and install the path across

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the playing field for the funding application.

Several options have been considered (plastic honeycomb, tarmac, rubberised surface) and costed, and after consulting with Stakeholders in particular representatives of the Sports and Social Committee, it was proposed by Cllr Turner to go with the black rubber chip material Cllr Turner proposed the black rubber chip material at an overall cost of £5304, this was seconded by Cllr Cadle and carried unanimously.

Cllr Turner will also source samples and the Clerk will finalise the funding application for the community board.

Action Cllr Turner and the Clerk

**020/218 \* To review the Correspondence Report**

White paper – This was deemed to be developer lead and did not address local needs, with a tight deadline the PC could not consult but responded with their concerns.

A member of the public voiced their concerns in open comments and found it necessary for the Parish Council to ensure affordable housing is taken on board. Cllr Hamilton offered to discuss this further.

Action Clerk to organise meeting with both parties

**020/219 \* To review the report of Outstanding Parish Council Issues**

**020/220 \* To review the report of Repairs, Defects and Queries**

Children crossing – A suggested crossing point can be evaluated by TFB at no cost, adding weight to either argument.

The Parish Council decided with a 5 to 2 majority to request this evaluation.

Action Clerk

**020/221 Requests and Permissions – None**

**020/222 Report on meetings attended by Councillors – Community Board – The Clerk provided a full and comprehensive update prior to the meeting**

Cllr Dickinson attended a transport meeting where 20mph signs were discussed. A 5 to 2 majority decided to pursue this.

Action Cllr Dickinson

Cllr Newman attended a meeting of The Brill Society who were relieved to report losses of not being able to open the windmill were somewhat offset by the donation received for the filming that took place late Summer.

The committee also agreed on minor repairs to the windmill.

**020/223 Receipts and Payments**

There have been ongoing issues with the street lighting a/c., errors on new charging rates etc. The values have been suspended until this has been resolved. Action Clerk

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**Receipts – December**

Santander	Interest
Boutell Bequest	5000.00 Playground fund

**It was proposed by Cllr Turner and seconded by Cllr Hamilton that the following payments be approved. Carried unanimously.**

**Payments – December**

R Timms	100.00 Emptying Playing Field/Windmill Bins
BT	61.48 Telephone charges
N Power	See note above Street Lighting
Lesley Shaw	636.50 Clerk salary
BMH	2000.00 Annual Grant
Brill Society	2000.00 Annual Grant
Provision	14245.68 Street light upgrade
J Hart	25.00 Poppy wreath
Herts Fullstop	26.45 Stationery
Buckinghamshire Council	29.50 General waste rental
Buckinghamshire Council	872.45 Dog bin waste
Sarah Frewin	40.00 Garage rent
Mark Dickinson	14.39 Zoom

**Meeting closed at 9.42pm**