

**MINUTES OF MEETING OF BRILL PARISH COUNCIL HELD
ON TUESDAY 18th SEPTEMBER 2018 AT BRILL
MEMORIAL HALL AT 8.00 PM**

Present Cllr Newman, Cllr Cadle, Cllr Buggey, Cllr Fisher, Cllr Hamilton, Cllr Turner and 5 members of the public.

018/140 To receive and accept the apologies for absence – Cllr Edmonds, Cllr Branson (AVDC) and Cllr Macpherson (B.C.C.)

018/141 Any Declarations of Interest - None

018/142 To approve the minutes of the previous meeting - Approved

018/143 Planning

18/03007/ALB – BRILL The Pointer PH 27 Church Street Brill Buckinghamshire HP18 9R T General Refurbishment of the first floor accommodation of The Pointer, including the provision of a new ground floor entrance on the West elevation, and the insertion of two new rooflights. Change of Use of the first floor accommodation from use class C3 (Domestic), to rooms for letting, use class C1 (Bed and Breakfast). Conservation Area Consent - Works to include the insertion of a new entrance door to replace an existing window on the ground floor of the West elevation

No Objections

18/03006/APP – BRILL The Pointer PH 27 Church Street Brill Buckinghamshire HP18 9R T General Refurbishment of the first floor accommodation of The Pointer, including the provision of a new ground floor entrance on the West elevation, and the insertion of two new rooflights. Change of Use of the first floor accommodation from use class C3 (Domestic), to rooms for letting, use class C1 (Bed and Breakfast). Conservation Area Consent - Works to include the insertion of a new entrance door to replace an existing window on the ground floor of the West elevation

No Objections

18/00809/APP – BRILL Os 0005 Ludgershall Road Wotton Underwood Buckinghamshire Change of use from Agricultural/Equstian to 5 No. Caravan Pitches. To store 10 No. caravans and to site 5 No. tents. (Retrospective)

No Objections

018/143.1 Decisions Received – July/August

- [One and a half storey side and rear extensions, single storey rear extension with balcony above, basement accommodation to side of dwelling, garden building, porch and detached garage to the front. \(amendment to 16/00368/APP - retrospective\)](#)

1 Godfreys Close Brill Buckinghamshire HP18 9SW

Ref. No: 18/00471/APP | Received: Wed 07 Feb 2018 | Validated: Wed 07 Feb 2018 | Status: Approved

- [Demolition of existing commercial buildings and erection of one dwelling.](#)

Laplunds Farm Ludgershall Road Brill Buckinghamshire HP18 9TZ

Ref. No: 17/04460/APP | Received: Thu 23 Nov 2017 | Validated: Thu 23 Nov 2017 | Status: Approved

- [T1 - Copper Beech - crown reduce by 25% T2 - Silver Birch - crown reduce by 20%, Crown thin by 10% The work on the above trees is necessary to keep their size and shape appropriate for their situation while keeping them healthy. T3 - Cherry - fell to ground level This tree is a poor specimen and lacks amenity value.](#)

Hollytree Cottage 9 High Street Brill Buckinghamshire HP18 9ST

Ref. No: 18/02580/ATC | Received: Fri 20 Jul 2018 | Validated: Fri 20 Jul 2018 | Status: Approved

- [Submission of details pursuant to Condition 2 - Materials relating to listed building consent 18/01038/ALB](#)

The Old Plough 35 Windmill Street Brill Buckinghamshire HP18 9TG

Ref. No: 18/A1038/DIS | Received: Thu 05 Jul 2018 | Validated: Thu 05 Jul 2018 | Status: Approved

- [Submission of details pursuant to Condition 2 - Materials relating to planning permission ref 18/00973/APP.](#)

The Old Plough 35 Windmill Street Brill Buckinghamshire HP18 9TG

Ref. No: 18/A0973/DIS | Received: Thu 05 Jul 2018 | Validated: Mon 09 Jul 2018 | Status: Approved

018/143.2 Enforcement Issues

Land off Brill Road Oakley

1 Godfrey Close Brill

Land west of Thame Road – Update

Clerk to advise the enforcement team that if action is not taken on all issues but in particular 1 Godfrey Close by the 25th September then the Parish Council will approach the media.

Action Clerk

018/144 Common Land

- 018/144.1 The Walks – Tree quote £600 + VAT for registered contractors to remove Sweet Chestnut tree. This was agreed and the Council tree contractor will be asked to carry out the work with immediate effect.**

Action Clerk

Elements of the High Level Stewardship scheme are proving too difficult to manage and do not justify the limited reward. Cllr Buggey proposed that for this reason the Walks should be removed from the scheme. This was seconded by Cllr Turner and carried unanimously.

Action Clerk

- 018/144.2 HLS Update - All O/S Farm Evaluation forms for 2017 received and payment will be made accordingly.**
- 018/144.3 Access to Katherine's field – The Cllrs will contact Mr Broome accepting the access to Katherine's Field as per signed witness statement from the previous owner. The access had lapsed for 5 years and under those circumstances would normally be denied, however the Parish Council can see the mutual sense in allowing this providing the following conditions are met**
- *Access from Oakley Road only to original access to the field**
 - *Reinstate boundary hedge to the field**
 - *Maintain track ensuring passable for pedestrians and horses**
- Action Clerk to draft a letter for review**
- 018/144.4 Track across The Green – No further stobbs will be installed. The track is established and the stobbs installed prevent general traffic driving across the whole area. Traffic to Stable House and Brill House is deemed minimal and the access from Thame Road should remain.**
- Action Clerk to advise**
- 018/145 Tennis Court/ Multi surface area – Cllr Bugey had a very productive meeting with the school who would benefit from the facility. They have offered to look into any funding opportunities that are available. In addition to this Cllr Bugey is also looking for support from the tennis and netball teams and would appreciate help from someone with marketing expertise. In the interim she will endeavour to find out about match funding opportunities. Alternative sites have been mentioned and need to be investigated.**
- Action Cllr Bugey/Cllr Cadle**
- It should be noted that the project will cease to go any further without support.**
- 018/146 Village Website– All Councillors will review the offer to tender and include Ms B Roberts who is experienced in building websites, to the three invited to do so.**
- Action Clerk to advise**
- 018/147 * Standing orders – For review (Deferred until October) – All Councillors must review and amend as required. Clerk to circulate the original. Action All**
- 018/148 Thames Water Issue**
- Following the recent power and water issues affecting the service in Brill, Mr Allen offered to provide information during open comments on how the Parish Council might deal with the problem.**
- As a result of the information provided and further debate the Clerk was advised to request a copy of Thames Water's operating manual through Freedom of Information. The Clerk will also be asking Thames Water what their future plans are in making much needed improvements to the service in Brill.**
- Action Clerk**
- 018/149 HGV's – Discuss ability to ban in Brill**
- Cllr Macpherson had provided information prior to the meeting.**
- In order to find out whether Brill should ban HGV's in the village a feasibility study generally has to be carried out. The study can encompass all traffic related issues but can cost in the region of £10-£20k.**
- The Councillors were not convinced that a ban was entirely necessary and given the cost implications would like to gauge the views from the residents of the village.**
- An item will be put in BW news and on the FB page**
- Action Clerk**
- The Clerk and Cllr Fisher will also attend the transport and freight strategy meeting**

on the 4th October in order to find out more information about this.

Action Clerk/Cllr Fisher

- 018/150 * To review the correspondence report
FOBC – Encroachment – The Common – Cllr Turner and the Clerk went to see Mrs Sheard prior to the meeting. She has advise that the new wall has been erected on the old fence line and follows what has been permitted in her deeds. She has been asked to produce documents and photographic evidence to that effect. Action Clerk S Blake – Request to park on The Green – Permitted Clerk to advise Harry Aubrey Fletcher – Offer to meet up re The Pointer planning application - FIO Anne Burton – Notification of Play Field Association AGM – 1ST Oct – 2.45pm - FIO Mr Mrs Jones – Siting of memorial bench on the common – FIO K Bostram – Loss of water – see item 018/148 – The Council will be contacting Thames water about the pump as this effects the continuity of service for all Brill residents. Action Clerk
W Allen – Water issues- offer to provide summary at The PC Meeting – 018/148 Mr Allen attended the meeting as offered and provided robust information and advice. The Clerk will be writing to Thames water and the information will be very beneficial. Action Clerk
A Macpherson (County Councillor) Information on HGV ban – 018/149 Cllr Fisher and the Clerk will attend the Freight meeting on the 4th October. The Cllrs would like to get the views from the village residents as any type of ban or traffic related strategy would involve a feasibility study at great expense. Action Clerk to invite comments and finalise details of meeting
N Sutton – Hayter mower – The Parish Council will ask the cricket club to reimburse the costs for repair as the Cricket club are the only ones that benefit from the mower. The Council would like to know if it is feasible to keep the mower which appears to require a great deal of maintenance work. Action Clerk to advise
- 018/151 * To review the report of Outstanding Parish Council Issues
- 018/152 * To review the report of Repairs, Defects and Queries – Clerk to report failed road Church Street Action Clerk
- 018/153 Requests and Permissions –
Park on The Green Saturday 13th October 2018 - Permitted
To mark the remembrance Sunday centenary celebrations – The Cllrs felt that This should be led by the Royal British Legion
- 018/154 Report on meetings attended by Councillors – Cllr Buggy circulated a school report prior to the meeting.
Cllr Cadle attended the BSSC meeting – no figures were reported for Brill Festival
- 018/155 Receipts and Payments

Receipts – August

Santander
Wayleave

35.02 Interest
225.80 UK Power network

It was proposed by Cllr Turner and seconded by Cllr Cadle that the following payments be approved. Carried unanimously

Payments - August

Bins	G Govier	20.00 Emptying Playing Field/Windmill
	G Govier	25.00 paths
	BT	51.84 DD Charges
	E.O.N.	347.24 Street Lighting
	Lesley Shaw	583.00 Clerk salary
	Aspire	880.00 Grass Cutting
	Rob Timms	240.00 Paint and fix playground
	Mollie Buggey	53.67 Paint for the playground

Receipts – September

Santander	34.56 Interest
Rural payments agency	2477.75 High level stewardship scheme

Payments - September

Bins	G Govier	20.00 Emptying Playing Field/Windmill
	BT	50.64 DD Charges
	E.O.N.	347.25 Street Lighting
	Lesley Shaw	583.00 Clerk salary
	Aspire	440.00 Grass cutting
	PKF Littlejohn	360.00 Annual Audit
	D Munson	129.00 Common machinery repairs
	Tracmaster	18.78 Common machinery repairs
	Brill Memorial Hall	164.33 Office rent
	LAS Ltd	603.85 Playground maintenance

Late payments received prior to the meeting

Big Mower Company	963.36 Repairs to Hayter mower
Bicester Print	7.50 Dog poo posters

Meeting closed at 9.50pm