

**MINUTES OF MEETING OF BRILL PARISH COUNCIL HELD
ON TUESDAY 16th OCTOBER 2018 AT BRILL
MEMORIAL HALL AT 8.00 PM**

Present Cllr Newman, Cllr Cadle, Cllr Buggey, Cllr Turner, Cllr Fisher, Cllr Edmonds , Cllr Branson (AVDC) and 5 members of the public.

018/156 To receive and accept the apologies for absence – Cllr Hamilton

018/157 Any Declarations of Interest - None

018/158 To approve the minutes of the previous meeting - Approved

018/159 Planning

**18/03615/APP – BRIL Laplands Farm Ludgershall Road Brill Buckinghamshire
HP18 9TZ Erection of stables**

No objections – Ensure the new stable does not encroach on to the bridleway

018/159.1 Decisions Received – September

018/159.2 Enforcement Issues

Cllr Newman and the clerk met with Cllr Branson (AVDC), Cllr Stachen, Cabinet Member (Planning and Enforcement) and Phil Dales. The following actions were agreed:

Land off Brill Road Oakley – Clerk to ask enforcement to advise on date notice served to clear the land. The owner will be then given 6 months to do so. Enforcement team will serve the notice by Christmas so the work should be carried out by June 19 at the latest.
Action Clerk

1 Godfrey Close Brill – Await further retrospective plans and ensure build does not continue.
Action all

Land west of Thame Road – Report ongoing contraventions – Vehicles, caravans, fires and the welfare of the animals.
Action Clerk to advise enforcement/planning teams and the RSPCA

018/160 Common Land

018/161.1 Cattle grid proposal – BVCH have submitted a proposal to install two cattle grids off Tram Hill. This would increase the area grazed whilst reducing the need for electric fence. The Parish Council are in favour of the proposal. BVCH will need to provide further details and arrangements will be made to communicate with the immediate residents.
Action Clerk to advise

018/161.2 Encroachment – 2 Crossroads Brill – The owners have produced documents and photographic evidence to support the fenced area has been within their possession since 1988. The footprint of the concrete base as remained the same for 30 years. This conclusive evidence means that the area concerned will remain in the possession of 2 The Cross Roads and the ownership of the Parish Council.

Action Clerk to advise

- 018/161.3 **The Walks – Gated fence replaced – Invoice for an element of the work has been included in the payment section below.**
- 018/161.4 **HLS Update - Response from Tim Duke – The Walks**
The grassland will be removed from the scheme GS13. This provide a return of £90 per an but cost in excess of this to comply with the requirements.
Action Cllr Bugey to advise on parcel number and the Clerk will advise accordingly
- 018/162 **Tennis Court/ Multi surface area – Cllr Bugey has attended a crowd funding and the information gleaned from this is very useful. Cllr Bugey is happy to advise on the detail but requires volunteers to take the project forward.**
Details will be put on the Parish Council page on the Bernwode News.
Action Clerk
- 018/163 **Village Website– The navigation page and suggested content will be sent to all Councillors by the 22nd October. Confirm receipt and comment by 29th October**
Action all
- 018/164 *** Standing orders – For review – Cllr Fisher to complete first amends and circulate to all for review**
Action Cllr Fisher
- 018/165 **Thames Water Issue – Letter sent – Clerk to chase reply – 23rd October 2018**
- 018/166 **HGV's/Traffic Issues – Meeting with Cllr Macpherson (B.C.C)/Geoff Gardner (B.C.C. Freight)**
The Clerk will continue to monitor the feedback and attempt to do a daily count on large vehicles accessing the village. The findings will be presented at the PC meeting in November
- 018/167 *** Financial report**
All areas performing well within budget.
Clerk to investigate donation to Brill Society
The PC, Common and Walks volunteers will identify areas for expenditure.
Local groups will be encouraged to request a donation for consideration
- 018/168 *** Agree Insurance – Long term agreement 2020 - Agreed**
- 018/169 **Bi- annual litter pick – 18th November 2018 – Clerk to advise**
- 018/170 **Donations – Request from P.C.C. towards the upkeep of the burial grounds – Agreed**
Clerk to advise
- 018/171 *** To review the correspondence report**
BVCH – Item 018/161.1
Play around the Parishes – This is usually underutilised and not worth the inflated expenditure.
Traffic Issues - Clerk to review and present suggested actions at the PC meeting in November
Action Clerk to advise
- 018/172 *** To review the report of Outstanding Parish Council Issues**
Meeting with all Common and Walks working groups – Clerk to organise a meeting with Friends of Brill Common, Common Volunteers, BVCH and the PC
Action Clerk
Cllr Fisher agreed to maintain the speed camera, which includes charging, reviewing data and moving to agreed location.
Cllrs agreed to relocate to Oakley Road with immediate effect – Action Cllr Fisher

- 018/173** * To review the report of Repairs, Defects and Queries – Potholes - Continue to Monitor.
- 018/174** Requests and Permissions – Request for Cllr to attend Remembrance Sunday service
Cllr Hamilton will attend on behalf of Brill PC
Wall abutting the common–work permitted to secure the wall –Clerk to advise
- 018/175** Report on meetings attended by Councillors
Planning/Enforcement – see item 018/159.2
Freight – see item 018/166
Crowd funding – see item 018/162
Brill Society – see item 018/167
- 018/176** Receipts and Payments

Receipts – October

Santander	41.11 Interest
AVDC	20500.00 Precept
Cricket club	802.80 Mower repairs
RPA	1212.05 HLS Scheme

It was proposed by Cllr Turner and seconded by Cllr Edmonds that the following payments be approved. Carried unanimously

Payments - September

Bins	G Govier	20.00 Emptying Playing Field/Windmill
	G Govier	30.00 bus shelter windows/ paths
	BT	53.46 DD Charges
	E.O.N.	336.04 Street Lighting
	Lesley Shaw	583.00 Clerk salary
	Aspire	440.00 Grass Cutting
	Came and Company	1842.78 Insurance
	Oxford Oak	720.00 Sweet chestnut tree – The Walks
	BVCH	600.00 Quarterly donation
	Colin Buggey	14.80 Fuel commander
	Noticeboard Company Ltd	310.80 Noticeboard – The Old Bakehouse
	Oakley Parish Council	94.50 Subsidy for the Bicester Bus

Late invoices received prior to the meeting

Beccy Roberts	500.00 Website (phase 1)
Simon Thomas	190.00 Installation of stobbs
Robb Timms	77.00 Gate – The Walks
Sarah Frewin	50.00 Rent garage