

**MINUTES OF MEETING OF BRILL PARISH COUNCIL HELD
ON TUESDAY 20th NOVEMBER 2018 AT BRILL
MEMORIAL HALL AT 8.00 PM**

Present Cllr Newman, Cllr Cadle, Cllr Turner, Cllr Fisher, Cllr Hamilton , Cllr Branson (AVDC) and 5 members of the public.

018/176 To receive and accept the apologies for absence – Cllr Bugey, Cllr Macpherson (B.C.C.) and Cllr Branson (A.V.D.C.)

018/177 Any Declarations of Interest - None

018/178 To approve the minutes of the previous meeting- Approved

018/179 Planning

**18/03823/COUAR – BRILL Little Dean Thame Road Brill Buckinghamshire
Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into one dwelling (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).**

No objections

**18/03633/APP – BRILL The Old School House 5 The Green Brill Buckinghamshire
HP18 9RU**

Demolish existing rear single storey extension , re-build new single storey rear extension and replace existing windows for new (front elevation), removal of 1.800m high timber fence and 1.200m brick wall and replace with 1.800 brick wall

No Objections

**18/03642/ALB – BRILL The Old School House 5 The Green Brill Buckinghamshire
HP18 9RU**

Demolish existing rear single storey extension , re-build new single storey rear extension and replace existing windows for new (front elevation) removal of 1.800m high timber fence and 1.200m brick wall and replace with 1.800 brick wall

No Objections

018/179.1 Decisions Received – October

018/179.2 Enforcement Issues

Land off Brill Road Oakley – Owners have moved all vehicles and caravan from the site. Brill Parish Council will continue to monitor. This item will be temporarily removed from the agenda.

1 Godfrey Close Brill – Work has suspended on the main part of the house, albeit work has continued on garden room which is still thought to be in breach of the approved plans.

This will again be brought to the attention of AVDC, Cllr Branson (A.V.D.C.) and Cllr Strachen (Planning and Enforcement)

Action Clerk

Land west of Thame Road – Notice to clear land needs to be served by the enforcement team as promised. Action Clerk to chase

- 018/180 Village Website– Walk through design to date – Web designer**
All Councillors were happy with the design, links and navigation on the proposed site. Club and society information will be included. The information will build over time.
Councillor Newman proposed to recompense the web designer with hosting fee annually, this was seconded by Cllr Turner and carried unanimously,
- 018/181 Common Land – Touchbridge track – No one has a prescriptive vehicular right to access from Touchbridge Lane along Span Green. There has been recent vehicular tracks and the area is becoming impassable for those on horse and foot. The Councillors agreed to utilise the stobbs purchased to prevent ongoing access. Councillor Turner will organise the installation. He will also advise the land owner to the right of the track that the stobbs will be installed beyond their field so as not to prevent their prescriptive vehicular right of access**
Action Cllr Turner
- 018/181.1 Cattle grid proposal – BVCH – Follow up response**
The Parish Council will respond to BVCH'S proposal on grid location, asking them to confirm the following:
No permanent electric fencing will be permitted
Request contractor details
Timeframe
Ensure access alongside road.
Check the public liability on cattle damage to vehicles

The Parish Council will also check their own insurance and whether section 38 (work on common land) requires consent for the nature of the work proposed.
Action Clerk
- 018/181.2 HLS Update - Chase response from Tim Duke – The Walks** Action Clerk
- 018/182 Tennis Court/ Multi surface area – No further update.**
- 018/183 * Standing orders – For final review**
Cllr Newman proposed to sign off the final draft of the amended standing orders, this was seconded by Cllr Cadle and carried unanimously.
- 018/184 Thames Water Issue –Further letter sent – Customer service team have been in contact by phone and have eventually admitted to the extended water outage as a result of the pump issue. They have not however, provided an adequate resolution. A further letter will be sent, the content will be confirmed by a resident with knowledge in this field. A copy of this letter will be sent to the Consumer Council of Water as advised by Ofwat.**
Action Clerk
- 018/185 HGV's/Traffic Issues – Clerk has a copy of the CCTV images for October and will provide information for the next meeting.**
Action Clerk
- 018/186 * To discuss precept 2019-20**
All areas have performed well within budget and including grass cutting costs which are inflated from the previous year.
Cllr Newman proposed no increase and to agree the precept of £41000 for 2019- 20, this was seconded by Cllr Hamilton and carried unanimously.
Action Clerk to advise

- 018/187 **Bi- annual litter pick – 18.11.18 – 25 bags were collected which is a decrease on previous years. The Councillors agreed to continue bi-annual litter picks to keep the issue at bay.
New litter pickers are required at an approx. cost of £10 each.
The Cllrs agreed to purchase 20 for further events.
Action Clerk to source and purchase**
- 018/188 **Councillor vacancy – With no call for an election and one applicant for the post the Cllrs can discuss the suitability of the candidate for the post at the meeting.
All agreed that the applicant met with the criteria and their application demonstrated beneficial work experience and skill set.
Cllr Newman proposed to co-opt Mr Dickenson on to the Parish Council, this was seconded by Cllr Fisher and carried unanimously.
Action Clerk to formally advise and administer**
- 018/189 **Speed camera update – The speed camera will be relocated to the Oakley Road approach to the village prior to the next Parish Council meeting.
Action Cllr Turner/Cllr Fisher**
- 018/190 **To discuss items for The Windmill Times – Clerk to circulate proposed items for inclusion prior to the next meeting when the copy will be finalised for circulation in the new year.
Action Clerk**
- 018/191 *** To review the correspondence report
BVCH – Cattle grids – Item 018/181.1
BVCH – Volunteer meeting – Item 018/192
L Sheard – Touchbridge track/Span Green – Item 018/181
2 The Crossroads – Acknowledge response - FIO
Ofwat – Advised to contact Consumer Council of Water – Item 018/184**
- 018/192 *** To review the report of Outstanding Parish Council Issues
Meeting with all Common and Walks working groups ???
BVCH are happy with the works on the common and the PC's compliance to the Scheme and feel no need to meet as invited.
Cllr Newman will arrange a meeting with the common volunteers only to include Cllr Turner and Cllr Fisher.
Action Cllr Newman**
- 018/193 *** To review the report of Repairs, Defects and Queries – Potholes Thame Road
Street light Tram Hill**
- 018/194 **Requests and Permissions – Request to reduce height of trees on the playing field
Clerk to circulate a picture of the trees for all to consider. Action Clerk**
- 018/195 **Report on meetings attended by Councillors - Cllr Hamilton represented at the Remembrance Day and laid the wreath on behalf of Brill Parish Council**
- 018/196 **Receipts and Payments**

Receipts – November

Santander

50.17 Interest

It was proposed by Cllr Hamilton and seconded by Cllr Newman that the following payments be approved. Carried unanimously

Payments - September

Bins	G Govier	20.00 Emptying Playing Field/Windmill
	G Govier	120.00 Materials for The Walks Gate/Paths
	BT	52.86 Charges
	E.O.N.	347.24 Street Lighting
	Lesley Shaw	583.00 Clerk salary
	Aspire	440.00 Grass Cutting
	Oxford Oak Tree Surgery	216.00 – The Walks
	P.P.C.	600.00 Donation towards Burial grounds
	Beccy Roberts	144.00 Hosting fee
		26.00 URL Domain
	Haddenhan Carpets	920.00 Hall office carpet
	Haddenham Carpets	1540.00 Hall office carpet
	Late invoices received prior to the meeting	
	Aylesbury Main	128.64 Street light repairs
	Aylesbury Main	75.60 Street light repairs
	Aylesbury Main	86.88 Street light repairs
	Rob Timms	30.00 Labour to woodchip paths