

**MINUTES OF THE MEETING OF BRILL PARISH
COUNCIL HELD ON TUESDAY 20TH MARCH AT BRILL
MEMORIAL HALL AT 8.00 PM**

Present Cllr Bugey ,Cllr Cadle, Cllr Edmonds, Cllr Fisher, Cllr Branson and 3 members of the public.

- 018/042** To receive and accept the apologies for absence Cllr Turner, Cllr Hamilton and Cllr Macpherson (B.C.C.)
- 018/043** Any Declarations of Interest – None
- 018/044** To approve the minutes of the previous meeting - Approved
- 018/045** Planning
18/00700/ACL – BRILL Land West Of Thame Road Brill Buckinghamshire
Application for a Lawful Development Certificate for an existing development of a builders Depot and storage yard
Two witness statements have been produced which disprove the witness statement that the land has historically been a builders yard and storage depot.
The Councillors with knowledge of the area will also submit individual witness statements and the Parish Council will submit a collective response. Action All
- 018/045.1** Decisions Received - None
- 018/045.2** Enforcement Issues
Land off Oakley Road – Information was received on the 6th March confirming that the Land owner has been asked to apply for formal planning. The owner has also encroached on to Bucks County highways and needs to address this issue with immediate effect. The Parish Council will chase again on the 6th April. Action Clerk
- 1 Godfrey Close Brill – Brill Parish Council strongly opposed the development and will represent at the planning committee. Clerk to confirm the request for a committee decision and the date the planning committee will be held. Action Clerk**
- Hillside Farm – The agricultural building has been completed and the Parish Council will ensure the planning department are aware of this and monitor agricultural activity on site. Action All**
- 018/046** Common Land – Cllr Bugey requested that the bramble clearance should be extended to Span Green. This will be included on the April agenda for further consideration. Action Clerk
- 018/046.1** Capital claim – The form has been completed and will be submitted to Natural England by the end of the month. The total claim includes the standard payment for the supply and installation of the water troughs and the bramble clearance. The Clerk will find out when this and all outstanding payments from the scheme will be made. Action Clerk
- 018/046.2** Track across The Green – Cllr Cadle will arrange for the installation of 3 – 4 stobbs in order to prevent drivers using the track to bypass the road. Action Cllr Cadle

- 018/046.3** Agree BVCH Donation 2017/18 – BVCH submitted an annual financial statement prior to the meeting. This showed an overspend of £85.57. Payment for this has been requested under Parish Council’s obligation under clause 4 of the societies founding documents. Payment was agreed and will be made included in the April payment run. With this in mind Cllr Newnan agreed to continue with the same level of funding - £2400 per an., this was seconded by Cllr Buggey and carried unanimously
- 018/046.4** The Walks – Step at new gate. A new step has been installed at the access to the Walks by North Hills.
Update on tree work – The work on the willows by The Walks is complete. The report stipulated a height of 5 ft, this was deemed to be too expensive to achieve in one hit.
- 018/047** S106/LAF Funding - Community Cinema – The proposal is with AVDC for review. Tennis Court/ Multi surface area – Cllr Buggey has had a couple of suppliers look at the area and provide suggestions for improvements.
Cllr Buggey to brainstorm ideas with all interested parties – Action Cllr Buggey
- 018/048** Village Website/Facebook page – The welcome page needs updating to include all relevant links.
Cllr Hamilton will manage the changes and the clerk will populate all agreed areas.
Meeting has been arranged with Mr Caddy for the 8th May for both to attend.
Action Cllr Hamilton/Clerk
- 018/049** GPDR - (Data prepping) - Getting ready to comply with the requirements
1. Nominate a Cllr to manage the implementation of GPDR – Cllr Fisher has been asked to manage this
 2. Carry out a data audit – Action Clerk
 3. Identify and document a lawful basis for processing data (includes erasing personal data and building in extra protection for children) Action Clerk
 4. Check that the processes meet individuals new rights
Include creation of individual PC specific emails – Action All/ Clerk
 5. Know how the deal with a subject access request (a request for information)
Action Cllr Fisher/Clerk
 6. Review how to get consent to use personal data – Action Cllr Fisher/Clerk
 7. Update policies and notices to confirm GPDR compliant – Action Cllr Fisher/Clerk
 8. Websites/Social media – Control access to a restricted area – Action Cllr Hamilton
 9. Appoint a data protection officer – Await confirmation of person specification from BALC/NALC
 10. Include information in the PC’S risk assessment – Action Clerk
- 018/050** Yellow line O/S 30 Church Street – The yellow line is not as visible. PC to continue to monitor the situation
- 018/051** Telegraph post Fire Station Temple Street – The Clerk has requested for the pole to be removed and will continue to monitor.
Action Clerk
- 018/052** *Annual report – Update
Date for APM 21st May 2015 Action Clerk to organise/advertise
Agree all items 2nd March 2018 Action all
Assign items to Cllrs 9th March 2018 Action Clerk
Copy to Cllr Hamilton 23rd March 2018 Action all

Final copy to print 13th April 2018 (NB Easter Hols) Action Cllr Hamilton/Clerk

Copy to Cllrs for distribution 20th April 2018 Action Clerk

Distribute all copies by 4th May 2018 Action all

- 018/053** **Unsung hero award – Promotion of and nominations for – Action All**
- 018/054** **Litter Pick 4th March/Independent effort - The litter pick was postponed due to adverse weather conditions. The PC encouraged and thanked individual efforts and agreed to write and thank Mr Drysdale for his contribution on Thame Road.**
Action Clerk
Cllr Cadle will attempt to litter pick on Wootton Road before the summer.
Action Cllr Cadle
- 018/055** **Unitary consultation – Agree a response**
The Secretary of State is proposing a single unitary model for the whole of Buckinghamshire and it is feared that this will not appreciate the unique requirements in both the North and South of the County.
There are reservations around planning, education and adult/children services. This appears to be a cost lead model and not one that supports the needs of the constituents. It is also heavily reliant on service delivery at Town and Parish level where it is evident there is no relevant funding or support.
The District Councils will respond to the consultation and will financially support professional advice.
The Parish and Town Councils are urged to respond with their views on the Unitary Model.
Cllr Newman will draft a response for all to review. He will ensure it captures the requirement to deliver optimum council services, which in many cases the current and proposed model are and will fail to do. **Action Cllr Newman/All**
- 018/056** *** To review the Correspondence Report - BVCH – See item 018/046.3**
- 018/057** *** To review the report of Outstanding Parish Council Issues – Risk Assessment will be included in the April agenda for review – Action Clerk**
Cllrs to circulate availability for a village walkabout – Action All
- 018/058** *** To review the report of Repairs, Defects and Queries**
- 018/059** **Requests and Permissions – Cricket donation**
Cllr Cadle proposed a donation of £250, this was seconded by Cllr Bugey and carried unanimously. **Action Clerk to advise**
- 018/060** **Report on meetings attended by Councillors**
Cllr Bugey – School report
Children are been encouraged to produce and display road safety posters around the village.
Cllr Bugey was pleased to report that the head teacher had carried out an assembly on safety concerning dogs and the lambing season.
The Art Exhibition will run w/e 24th/25th March, when increased numbers of visitors are expected to attend.

Cllr Bugey advised on provisional ideas for the tennis/multiservice area.

Cllr Newman – Parish Meeting Planning

Cllr Newman attended a planning meeting where a number of officers voiced their expert delivery of the District Planning Service. Aylesbury Vale in particular standing out as one of the best.

Cllr Newman was somewhat disappointed with these claims as it certainly does not resonate the picture at Parish Council Level.

Attendees were not given the opportunity to voice their concerns and failings within the current planning system.

018/061 Receipts and Payments

Receipts – March

Santander	Interest
B.C.C.	120.00 Use it lose it – Venue hire

It was proposed by Cllr Edmonds and seconded by Cllr Cadle that the following payments be approved. Carried unanimously

Payments - March

G Govier	20.00 Emptying Playing Field/Windmill
Bins	
BT	72.08 Telephone Charges
E.O.N.	313.32 Street Lighting
Lesley Shaw	583.00 Clerk salary
Oxford Ironmongery	733.02 Hall doors
Tracmaster	51.83 Machinery parts
Oxford Oak Trees	1950.00 Pollard willow trees – The Walks

Meeting closed at 10pm